

## Harvard Historical Commission

Regular Meeting – Fireplace Meeting room in The Center on the Common (Old Library)

Minutes for Wednesday Apr 3, 2013 at 7 PM

"Oversee modifications to the Harvard Common and Shaker Village  
Historic Districts in accordance with the state and local bylaws,  
and generally support historic preservation in Harvard."

Members present: Ken Swanton, Joe Theriault, Rhonda Sprague, Barbara Hadad, Pam Marston, John Martin  
Absent: Chris Cutler

The meeting was called to order at 7:09 pm

### Minutes of previous meeting(s)

The minutes for the February and March meetings were accepted as written.

### Town meeting topics that relate to HHC

There will be a Selectman's motion to change the zoning board's variance decision. The article will exempt some buildings in the Harvard Center Historic District.

There was discussion about how this is being interpreted. We can make a judgment on how a building fits on the lot.

CPC funds are being proposed for repairing the stone wall along Bromfield and restoring town records. The Commission feels that these are town projects so should not be going to CPC.

### Historic House Markers Program

Pam and Barbara will check at Grafix to see if they will keep spare plaques there. They will decide the criteria for the plaque application.

### Architect appointment

The commission discussed filling our opening for an AIA nominee and the status of a possible candidate.

Joe will hear from AIA about whether they will nominate a person who is not a member. Joe will talk with Mark Cooper about what the commission is all about and will report to the commission.

### Remove HHC records from Town Hall

Barbara and Pam will look at the maps. Joe will ask Janet about money to buy jackets to store maps.

Shaker Burial Ground Tree Removal

The trees are down in the center. The Cemetery Commission will authorize the removal of trees outside the burial ground.

Operating guidelines update

Joe has a draft of the guidelines for us to look at. We will discuss it at the May meeting.

Enhanced HHC process application form

Ken wants a simpler form and has completed the back. He will work on the front.

Ongoing and new business

We will pay for a new sign on Ayer Road that was damaged in the sewer construction.

Commission elections should be in May.

We should keep up with records of applications and put it in the operating guidelines.

Adjourned at 8:30

The next meeting will be May 1, 2013.

Respectfully Submitted,

Pam Marston